

MoTrPAC ANCILLARY STUDY Proposal Template 7/27/17

Instructions:

Please use this template to create and organize your Ancillary Study proposal submission for MoTrPAC. The following areas are required to be addressed in the proposal. The proposal is limited to 5 pages or less (using 11 point Arial font). After completing your proposal please go to the MoTrPAC website (www.MoTrPAC.org) to submit your proposal.

MoTrPAC investigators should log in to the MoTrPAC website and navigate to the “Ancillary Studies” menu; click on “Submit Ancillary Study Proposal” and the investigator will complete a short form and upload their proposal to the MoTrPAC website.

Non-MoTrPAC investigators should consider including a MoTrPAC investigator to submit your Ancillary Study proposal or go to the MoTrPAC website (www.MoTrPAC.org) under Collaboration and Ancillary Studies menu to submit a “Request to Submit Ancillary Study Proposal”. Once the request is submitted the CCC will review the review and send a submission link to the investigator. There the investigator will complete a short form and upload the proposal to the MoTrPAC website.

NOTE: The submission is to be received at least 2 months in advance of any planned grant submission deadline. Submissions received <2 months in advance are not guaranteed to be reviewed and a decision made prior to the grant submission deadline.

Page 1 (Face Page):

- Date:
- Title of Ancillary Study:
- Principal Investigator:
 - Institution:
 - Address:
 - E-mail Address:
 - Phone Number:
- MoTrPAC sponsoring PI (if any) who is a Co-Investigator on this Project:
- Additional Co-Investigators and E-mail Addresses:
- Project Title
- Project Duration
- Summary Budget Information (Annual and Total)
- Source(s) of proposed project funding
- Anticipated date of submission for approved projects

Page 2 (Summary and Rationale):

- Abstract (30 lines per NIH format)
- Rationale for Linking to MoTrPAC (20 lines)

Page 3 (Specific Aims/Hypotheses)

Page 4-8 (Research Strategy)

- Significance and Scientific Premise
- Innovation
- Approach and Methods:

- Existing data that will be requested
- If requesting biological samples (stored blood, tissue samples), details on the number of samples,
- time periods requested, amount of sample, and details on how the samples will be used
- New data generated by the research
- Sample size and power justification
- State how the project will enhance the MoTrPAC mission

Page 9 (Study Burden and Plans to Mitigate the Burden through Budget and Other Strategies)

Details of how the proposed study and budget will result in no additional costs to MoTrPAC with specific reference to:

- Participants
- Clinic Staff
- Study Staff
- Bioinformatic Database data processing and/or dissemination
- Consortium Coordinating Center

Additional Information:

- NIH Biosketch for PI and coinvestigators
- Letter of Agreement from MoTrPAC sponsoring site(s)
- Assurance that project will be submitted by the anticipated date
- Statement of intention to include all data in the MoTrPAC repository
- Statement of intention to cite the MoTrPAC support in all presentations and publications

Bibliography